**SILVERSTONE PARISH COUNCIL**

**FULL MEETING OF THE PARISH COUNCIL**

Councillors are hereby summoned to attend the above meeting at **8:00pm on Monday 10th June 2024** at **Silverstone Recreational Association (SRA), Church St, Silverstone, Northamptonshire, NN12 8XA**

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

Members of the public wishing to speak should notify the Clerk at least 48 hours before the start of the meeting

**AGENDA**

1. **Apologies of absence:** To receive and approve reason for absence.
2. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
3. **Open to the public (Max. 15-minute session):** This section of the meeting gives members of the public who are present an opportunity to speak
4. **Councillors to approve and the Chair to sign the minutes of the last Parish Council Meeting:** Monday 13th May 2024
5. **Councillors to approve and the Chair to sign the minutes of the April Parish Council Meeting:** Monday 08th April 2024
6. **Report back from the Chair of:**

* Finance Committee
* Leisure Committee – Circulated Report from Cllr Bruce Benyon
* Planning Committee

1. **West Northamptonshire (WNC) Councillor Update:** WNC Cllr. Dermot Bambridge to take any questions from their circulated report
2. **Neighbourhood Plan:** Circulated report from Cllr Bruce Benyon
3. **Silverstone Circuit:** To receive an update from the Councils representatives.
4. **Silverstone Recreation Association:** To receive and update from the Council’s representatives.
5. **To approve the CIL policy:** Available on the SPC website
6. **To receive a draft response from Cllr. Dermot Bambridge and approve the SPC response to the proposed grouping of Silverstone/Whittlebury Parishes**
7. **To approve the following administrative changes to clerks operations**

* The appointment of an external company to manage payroll
* Establishment of a VOIP phone service
* Establishment of a new mail management solution

1. **To receive and note the Internal Auditors Report for 2023-24**
2. **To Approve and Sign Section 1 of the Annual Governance and Accountability Report (AGAR) 2023-24**
3. **To Approve and Sign Section 2 of the Annual Governance and Accountability Report (AGAR) 2023-24**
4. **To set the dates for the exercise of elector rights as 17 June 2024 to 26 July 2024**
5. **Finance:** Payments for approval: All paid via Bank Transfer online

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| **Gross Amount (£)** | **VAT Value**  **(£)** | **Payee** | **Details** | **Power** |
| 461.50 |  | Ross Sands | Clerk Salary - April | LGA 1972  S112 |
| 787.47 |  | Ross Sands | Clerk Salary - May | LGA 1972  S112 |
| 25.00 | 5.00 | NCALC | Training – Mohamad Djahanbakhsh | LGA 1972  S111 |
| 353.10 | 70.62 | DNH Contracts | May 2024 -Dog Bin Emptying and Cleaning | Open Spaces Act |
| 935.00 |  | Silverstone Design Solutions | News and Views – June 2024 | LGA 1972  S111 |
| 63.70 | 12.74 | Bechtle | MS Cloud Services – May 2024 | LGA 1972  S111 |
| 29.04 | 5.81 | Peter Holland | Brickle Pocket Park – Water Safety Signs | LGA 1972  S111 |
| 790.00 |  | GE Risk Solutions | Risk Assessments – Brickle and Olney Pocket Parks | LGA 1972  S111 |



Ross Sands Cllr. Greg Lavers

Clerk, RFO & Proper Officer of the Council Chair of the Council

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03rd June 2024