**SILVERSTONE PARISH COUNCIL**

**FULL MEETING OF THE PARISH COUNCIL**

Councillors are hereby summoned to attend the above meeting at **8:00pm on Monday 12th August 2024** at **Silverstone Recreational Association (SRA), Church St, Silverstone, Northamptonshire, NN12 8XA**

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

Members of the public wishing to speak should notify the Clerk at least 48 hours before the start of the meeting

**AGENDA**

1. **Apologies of absence:** To receive and approve reason for absence.
2. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
3. **Open to the public (Max. 15-minute session):** This section of the meeting gives members of the public who are present an opportunity to speak
4. **Councillors to approve and the Chair to sign the minutes of the last Parish Council Meeting:** Monday 12th June 2024
5. **Report back from the Chair of:**

* Finance Committee
* Leisure Enhancement Committee
* Planning Committee

1. **West Northamptonshire (WNC) Councillor Update:** Circulated report from WNC Cllr. Dermot Bambridge
2. **Neighbourhood Plan:** Circulated report from Cllr Bruce Benyon
3. **To receive an update from communication lead Councillors on their discussions with the News and Views Team**

* Discuss budget for the remainder of 2024/25
* Agree the next steps regarding the PCs communications strategy

1. **Silverstone Circuit:** To receive an update from the Councils representatives.
2. **Silverstone Recreation Association:** To receive and update from the Council’s representatives.
3. **To note the rejection of Brackley Road development and discuss the Parish Council position on future options**
4. **To discuss the current position of the allotments**
5. **To discuss and approve the Parish Council position on the 7.5 tonne weight limit in the village**
6. **To approve the recommendation from the Leisure Enhancement Committee to spend £2948.62 on play area repairs including:** 
   * Church Street: Repair gate, repair blue car brackets and steering wheel, repaint see saw, basket swing fixings, new basketball hoops
   * Old Oak: Remove bench graffiti, remove weeks from multiplay safety surface
7. **To note the following financial administrative processes:**
   * Transition from locally hosted Rialtas to cloud hosted Rialtas (Accountancy Software)
   * Cancellation of Pear Technology Invoice (Invoice Number 141495): Previously approved for payment at May Parish Council Meeting but was issued in error by supplier
   * Greg Lavers Reimbursement of £1191.00 plus VAT for Clerk Laptop
   * Nett/gross errors of the following payments from 12th June 2024 Full Council meeting.Payments were listed as nett but should have been gross

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Gross Amount (£)** | **VAT Value**  **(£)** | **Payee** | **Details** | **Power** |
| 423.72 | 70.62 | DNH Contracts | May 2024 -Dog Bin Emptying and Cleaning | Open Spaces Act |
| 76.44 | 12.74 | Bechtle | MS Cloud Services – May 2024 | LGA 1972  S111 |
| 34.85 | 5.81 | Peter Holland | Brickle Pocket Park – Water Safety Signs | LGA 1972  S111 |

1. **Finance – Payment Made:** To note the following payments made in accordance with financial regulations in July 2024

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Gross Amount (£)** | **VAT Value**  **(£)** | **Payee** | **Details** | **Power** |
| 832.87 |  | Ross Sands | Clerk Salary - June 2024 | LGA 1972  S112 |
| 100.00 |  | Ross Sands | Clerk WFH Allowance - April, May, June 2024 | LGA 1972  S111 |
| 168.00 | 28.00 | PFL Group | Bi-Monthly Inspections of Playgrounds - April 2024 | LGA 1972  S111 |
| 76.44 | 12.74 | Bechtle | MS Cloud Services - March 2024 | LGA 1972  S111 |
| 76.44 | 12.74 | Bechtle | MS Cloud Services - April 2024 | LGA 1972  S111 |
| 76.44 | 12.74 | Bechtle | MS Cloud Services - June 2024 | LGA 1972  S111 |
| 336.00 | 56.00 | Rialtas Business Solutions Ltd | Rialtas Software Training for Clerk | LGA 1972  S111 |
| 140.40 | 23.40 | NCALC | Training – Mohamad Djahanbakhsh | LGA 1972  S111 |
| 50.00 |  | Silverstone Recreational Association | Room Hire - 13 May 2024 | LGA 1972  S111 |
| 200.00 |  | St Michaels Silverstone PCC | Church Room Hire (March - June) | LGA 1972  S111 |
| 285.84 | 47.64 | DNH Contracts | Dog Bin Emptying - June 2024 | Open Spaces Act |
| 810.00 | 135.00 | NJ Blackwell Garden Services | Grass Cutting - May 2024 | Open Spaces Act |
| 1620.00 | 270.00 | NJ Blackwell Garden Services | Grass Cutting - June 2024 | Open Spaces Act |

1. **Finance – Payment for Approval:** All paid via Bank Transfer online

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| **Gross Amount (£)** | **VAT Value**  **(£)** | **Payee** | **Details** | **Power** |
| 833.07 |  | Ross Sands | Clerk Salary – July 2024 | LGA 1972  S112 |
| 50.40 | 8.40 | NCALC | Training – Mohamad Djahanbakhsh – 12/07/2024 | LGA 1972  S111 |
| 50.40 | 8.40 | NCALC | Training – Mohamad Djahanbakhsh – 19/07/2024 | LGA 1972  S111 |
| 1382.99 | 68.40 | NCALC | Membership Fees YE2025  Internal Audit Service YE2025  DPO Service YE2025 | LGA 1972  S111 |
| 352.26 | 58.71 | DNH Contracts | July 2024 -Dog Bin Emptying | Open Spaces Act |
| 76.44 | 12.74 | Bechtle | MS Cloud Services – July 2024 | LGA 1972  S111 |
| 90.00 |  | Silverstone Recreational Association | Room Hire (June 2024)  Post Box | LGA 1972  S111 |
| 924.00 | 154.00 | NJ Blackwell Garden Services | Grass Cutting - July 2024 | Open Spaces Act |
| 910.00 |  | Silverstone Design Solutions | News and Views – August 2024 Edition | LGA 1972  S111 |



Ross Sands Cllr. Greg Lavers

Clerk, RFO & Proper Officer of the Council Chair of the Council

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04 August 2024