

# SILVERSTONE PARISH COUNCIL

## MINUTES OF THE FULL COUNCIL MEETING held on MONDAY 10<sup>th</sup> JUNE 2024

Meeting commenced at 8pm

### Present

- **Councillors**
  - Greg Lavers – Chair (GL)
  - Mark Bladon – Vice Chair (MB)
  - Martyn Nash (MN)
  - Mark Haynes (MH)
  - Dermot Bambridge (DB)
  - Michelle Webb (MW)
  - Tim Coleman (TC)
  - Mohamad Djahanbakhsh (MD)
  - Sally Cann (SC)
- **Clerk to Silverstone Parish Council**
  - Ross Sands (RS)
- **Members of the Public**
  - 13 x member of the public

### 1. Apologies of absence:

- Bruce Benyon (BB)

### 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

- None

### 3. Open to the public (Max. 15-minute session):

- Mac McConnell
  - Raised the issue of Little London during the F1 GP. Request that the Parish Council request that the TTRO be removed. Support from majority (98%) of surveyed residents. GL advised that the matter would be looked at under agenda item 09
- David Rothery
  - Raised the closure of A413/Abthorpe Road on Saturday and Sunday of the F1 GP. Requested that residents should have access.
- Maxine Roberts
  - Raised Little London Residents parking on Hillside Avenue. 82% of Hillside residents are opposed to the parking
- Little London Flats
  - GL advised that Parish Council have not advised what/where you can or cannot park. Parish Council have only communicated formal information.
  - Gary Thorpe advised against parking on the land as it could be considered trespass. GL commented that this may have led to some conflicting information.
  - DB to try and find out who owns the land
- Old Oak Hedges
  - Are looking overgrown

### 4. Councillors to approve and the Chair to sign the minutes of the last Parish Council Meeting:

- Approved as a true and fair record
  - Proposed: DB
  - Seconded: MW
  - All Cllrs in voted in favour

### 5. Councillors to approve and the Chair to sign the minutes of the April Parish Council Meeting:

- Approved as a true and fair record
  - Proposed: DB

- Seconded: MW
- All Cllrs in voted in favour

## 6. Report back from the Chair of:

- Finance Committee
  - MH – No update. Change in clerk and training scheduled
- Leisure Enhancement Committee
  - BB circulated a Leisure Enhancement report
  - Leisure Committee meeting changed to 24 June
- Planning Committee
  - MW- 4 applications and no comments made

## 7. West Northamptonshire (WNC) Councillor Update:

- DB Update
  - Grouping of Silverstone/Whittlebury - submitted response to WNC
  - Bovis Allotments – Bovis have sent allotment documents. DB met with Sam and Joanna (to be Secretary) and nine members are keen to progress. Spoke to WNC regarding section 106 and they are happy it meets their requirements. Allotments are in a poor state – don't do anything until its put back to a reasonable state.
  - Stuart Timiss (WNC): Village visit. Advised the grass bank should be a footpath
  - General Election: Reminder that postal vote is available. **Action:** Clerk to post on SPC website and FB page
  - Golden Gravel. **Action:** GL to ask for update from contractor and highways

## 8. Neighbourhood Plan:

- BB circulated his report
  - No comments from Cllrs

## 9. Silverstone Circuit:

- Update from MH
  - 28 May meeting. 100 attended. Discussion items included:
    - Request for speed trap in west end
    - Street Cleaning
    - More cones for cattle end
    - Little London
    - Abthorpe Crossroads
- Update from DB
  - Stuart Timiss (WNC) - visited the village and believes that Little London measure are a good idea for personal safety. He would respect residents and bring it up at the next IAG meeting
  - Abthorpe Closure – DB asked IAG to look at a warden only letting residents, council services and emergency vehicles
  - Waste collection – DB contacted Lukasz Kulaga and agreed to do a village with him to discuss the approach (e.g. Winterhills access, bin locations). MH and MW agreed to be included in the walkaround
- Update from GL
  - Taxis
    - Discussions with local landowners have broken down over cost
  - Moto GP
    - Updates will be communicated to residents regarding roads and enforcements
  - Little London during F1 GP
    - Defined as a red route but this is an unofficial term. Document from AIG are using their terminology.
    - DB advised that all leaflets go out ticket holders
  - Homeside B&B
    - Circuit ensuring access is maintained
  - Stocks Hill
    - IAG received queries from public who had been told that the land was available for parking but not permissible as its pavement. **Action:** SC to discuss with residents
  - Spare Residents Labels
    - No spare labels in shop/pub due to concerns regarding misuse. CLG will have some spares or permits can be obtained from [residents@silverstone.co.uk](mailto:residents@silverstone.co.uk)
  - Abthorpe Road
    - Unlikely that this closure will be changed however the timings could be amended.

- MH advised that a marshall controlling residents access is not suitable due to the type of road and safety concerns
  - Disabled Access
    - 3 x disabled residents to make allowances for however no special permit or pass will be issued
    - Specific coning approach to indicate a disabled bay however If they leave a space there is nothing to prevent another blue badge holder parking there.
    - **Action:** SC to approach the residents to confirm approach
  - Displaced Vehicles
    - Advice is to park in areas where no restrictions and residents to talk to neighbours/friends
    - Circuit have provided free access to a car park which is closest to village (Winterhills). Clerk will verify the request and confirm approval to the circuit
  - Little London
    - IAG stood firm that rules are set in place
    - MW advised that residents are really opposed to the restrictions and have a petition.
    - DB made Stuart Timiss (WNC) aware of the situation and commented regarding needs of emergency services and if incidents occur
    - GL commented that the Parish Council have no authority to add a TTRO, this cannot be changed however could be unenforced.
    - Due to the views of residents then the Parish Council has a duty to present their views and petition to the IAG. MH and MD commented that the least we can do is ask the question. **Action:** GL to contact IAG to share the sentiment of the residents

#### 10. Silverstone Recreation Association:

- MN – 6 years and £545000. Officially open
- No questions on report. Thanks received from from DB

#### 11. To approve the CIL policy:

- CIL Policy approved
  - Proposed: GL
  - Seconded: MW
  - All Cllrs voted in favour

#### 12. To receive a draft response from Cllr. Dermot Bambridge and approve the SPC response to the proposed grouping of Silverstone/Whittlebury Parishes

- Draft accepted
  - Proposed: GL
  - Seconded: SC
  - DB abstained. All other Cllrs voted in favour
  - GL thanked DB for his work
  - **Action:** Clerk to submit a formal response into consultation

#### 13. To approve the following administrative changes to clerks operations

- The appointment of an external company to manage payroll
  - Approved
    - Proposed: GL
    - Seconded: MW
    - All Cllr voted in favour
- Establishment of a VOIP phone service
  - Approved
    - Proposed: GL
    - Seconded: MB
    - MD Abstained. All Cllr voted in favour.
- Establishment of a new mail management solution
  - SRA to have another post box for the SPC. £50 for a new post box
  - Approved
    - Proposed: GL
    - Seconded: MN
    - All cllrs in favour

Suspend Standing order at 9.57pm. GL proposed. MH seconder. All Cllr voted in favour

**14. To receive and note the Internal Auditors Report for 2023-24**

- Received and noted
  - Proposed: GL
  - Seconded: MH
  - All Cllr voted in favour

**15. To Approve and Sign Section 1 of the Annual Governance and Accountability Report (AGAR) 2023 -24**

- Approved and signed
  - Proposed: MH
  - Seconded: DB
  - All Cllr voted in favour

**16. To Approve and Sign Section 2 of the Annual Governance and Accountability Report (AGAR) 2023 -24**

- Approved and signed
  - Proposed: GL
  - Seconded: MW
  - All Cllr voted in favour

**17. To set the dates for the exercise of elector rights as 17 June 2024 to 26 July 2024**

- Approved
  - Proposed: GL
  - Seconded: DB
  - All Cllr voted in favour

**18. Finance:**

- GL declared an interest in GE Risk Solutions payment. GL abstained from chairing the meeting. MB chairing the meeting for agenda item 18
  - TC questioned why we used GE Risk Solutions due to GL involvement. MW commented that its similar to previous maintenance company/individual
  - MB invited GL to comment: GL advised that the service was first provided two years ago at therequest of the clerk. Company has since been created and known as a declared interest
  - MD commented that the use of GE Risk Solutions was a seperate matter and this was about approving the payment
  - Use of GE Risk Solution for further works to be discussed at a future Parish Council meeting
- All payments below approved
  - Proposed: MH
  - Seconded: DB
  - TC abstained. All other Cllrs voted in favour

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
461.50		Ross Sands	Clerk Salary - April	LGA 1972 S112
787.47		Ross Sands	Clerk Salary - May	LGA 1972 S112
25.00	5.00	NCALC	Training – Mohamad Djahanbakhsh	LGA 1972 S111
353.10	70.62	DNH Contracts	May 2024 - Dog Bin Emptying and Cleaning	Open Spaces Act
935.00		Silverstone Design Solutions	News and Views – June 2024	LGA 1972 S111
63.70	12.74	Bechtle	MS Cloud Services – May 2024	LGA 1972 S111

29.04	5.81	Peter Holland	Brickle Pocket Park – Water Safety Signs	LGA 1972 S111
790.00		GE Risk Solutions	Risk Assessments – Brickle and Olney Pocket Parks	LGA 1972 S111

GL returned to chairing the meeting

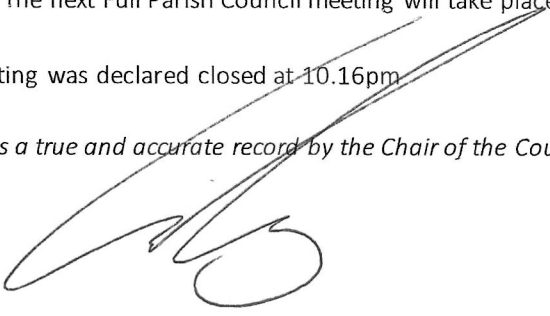
**19. Next Meeting**

- The next Full Parish Council meeting will take place on Monday 12<sup>th</sup> August 2024

The meeting was declared closed at 10.16pm

*Signed as a true and accurate record by the Chair of the Council:*

Chair:



Date: 12 - 08 - 2024