

SILVERSTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING held on MONDAY 12th FEBRUARY 2024

Present: Cllr's Greg Lavers (GL) (Chair), Mark Bladon (MB) (Vice Chair) June Lee (JL), Sally Cann (SC), Michelle Webb (MW), Bruce Benyon (BB), Mark Haynes (MH), Tim Coleman (TC), Dermot Bambridge (DB), Martyn Nash (MN).
Mohamad Djahanbakhsh (MD) signed his Acceptance of Office, he participated in the meeting but abstained from voting as it is his first meeting & Cherie Carruthers (CC) (Clerk to the Council).
10 Members of the Public were in attendance.

1. **Apologies of Absence:** None.

2. **Requests** for Dispensations, Declarations of Interest, Gifts and Hospitality:
Tim Coleman – Item 7: he works with the owner of the business under discussion.

3. **Public Participation:**

Mac McConnell: Asked for reassurance that the public point of view regarding issues arising from the F1 GP will be conveyed properly with the circuit. GL advised him to contact the Circuit Liaison representatives directly.

4. **The Minutes of the 8th January 2024 Parish Council Meeting** were approved as a true and fair record.
Proposed: DB, **Seconded:** MW.

5. **Report from the Chair of the:**

- i. **Planning Committee:** 5 applications, 1 approval and 1 refusal. MW requested that approval be given by full council to obtain legal advice regarding the S106 agreement on application 2024/0331/FUL – this was deferred to March's meeting DB to contact WNC for their legal update.
- ii. **Leisure Committee:** the Action register was noted with no questions.
 - Police holding a drop in event on online fraud 17.4.24.
 - Helen Howard of WNC to attend site visit with CC to address highways issues; date to be confirmed.

6. **Planning application WNS/2020/2337/MAO:** It was agreed that Transport Assessment Addendum to Shacks Barn, which can be found here [S/2020/2337/MAO](#), does not reflect local traffic, which is the issue.

A vote was taken to:

- push WNC Highways for an update on the traffic assessments for the A413 and associated junctions (including the Dadford interchange)
- press for enforcement cameras to be put in place where the weight limit restriction applies.

All in favour – DB abstained from voting, due to prior interest declared.

TC left the meeting.

7. **Pocket Parks:** MB had circulated a report noting that an action plan had been drawn up for each park, along with a quotation for the restructuring of the bridge in Brickle.

Olney Meadow requires access gates and signage.

Brickle Park requires reconstruction of the bridge, the total cost of the works, which include the large bridge, small bridge and structural survey £9,030 plus VAT. Small bridge being £800.00.

There was a discussion as to the necessity of the work, and whether it is a causeway or a bridge.

BB proposed the quote is accepted, seconded by MH, on the clarification of it being a causeway or bridge.

AGREED all in favour.

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8. **Viability of a parking permit system in village:** GL advised that WNC had discussed the option of permitting the village, this will be in place all year round, but enforced at predetermined events such as the F1, Moto GP and Silverstone Festival. This is just a concept, and the PC is under no obligation to accept the scheme.
MW proposed, Seconded by DB, voted all in favour except for MN who abstained, to write to Highways and explore the concept further with scope and cost.
9. **West Northants (WNC) Councilor update:** WNC Cllr. Dermot Bambridge had previously circulated his report, there were no questions on it.
 Additions: the LCWIP between Brackey and Towcester is under consultation, this takes in Silverstone, comments back to WNC are being taken. A Rural Settlement Hierarchy is being sent to Parishes soon.
10. **Neighbourhood Plan:** CC sent the plan to WNC planning for review on the 15th January 2024, no response received.
11. **Silverstone Recreation Association:** MN had previously circulated his report, there were no questions on it. He advised that when there are clear dates for opening, it will be shared on the website and via Facebook.
12. **Silverstone Circuit & CLG Action Plan:** SC, MH, GL and DB attended the circuit meeting on the 24th January 2024. Main points arising from the meeting:
- Loud music at F1 was down to stage positioning, this will be tilted away from village in 2024.
 - A shuttle bus service will be provided – encourage use of this.
 - WNC Highways have no control over visitors leaving unofficial car parks.
 - Permit Parking will be in place in 2024 and 2025.
 - A Taxi rank is needed.
 - Consultation on the Red, Purple and Blue routes will take place – the PC will have more input in the blue routes.
- The Red and Purple routes are for emergency and strategic important movement vehicles. The blue routes are essentially everywhere else in village – PC can have a say in whether these are coned and enforced or not – it is all or nothing, not sectional areas. Blue Badge holders will possibly be exempt.
- Nothing can be decided until the AIG report is in. The Circuit and AIG are meeting 29th February 2024, it was agreed that the circuit will hold an informal consultation day at the SRA in May 2024, for residents to ask questions regarding the 2024 F1 event.
13. **Terms of Reference ahead of Annual Parish Council Meeting:** MN will produce the Terms of Reference for the Finance Committee to be brought to the AVM 10th April 2024.
14. **Gifts and Hospitality Policy:** TC proposed the policy, seconded by JL. A vote was taken:
Vote: For: 2 Against: 8 Abstain: 0 – Outcome: The motion Fell
15. **Annual Village meeting:** 10th April as confirmed date. Invitations to the Police, Stuart Pringle of the circuit and a representative from The Leys Management Committee will be sent.
16. **Finance:**
- i. **Payments for approval:** The following payments were approved in line with the council’s budget, payments are made online via bank transfer. **Proposed: DB, Seconded MH – APPROVED.**

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
936.81			Clerks Salary	LGA 1972 S111
75.00		SRA	Room hire Dec & Jan	LGA 1972

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				S112
638.10	106.35	DNH Contracts	Dog Bin emptying Dec & Jan	LGA 1972 S112
665.00		Silverstone Design	News & Views Feb	LGA1972 S112
150.18		M Holland	Olney Pocket park reimbursement	Open spaces Act
218.87	36.48	ACS Ltd	Email hosting Nov/Dec/Jan	LGA 1972 S112

ii. **To agree CIL spend for:**

- a. Roundabout replacement at Church Street play area: quotations from 2 suppliers had been received ranging from £5,902 to £10,739, it was agreed a further quote to be sought and brought back to March's meeting.
- b. Bridge reconstruction at Brickle Pocket Park: Dealt with under minute ref: 7.

17. **Exclusion of the Public, including the Press:**

The Chair may move "that in accordance with section 1 (2) of the public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below."

Subject to the approval of the above motion the meeting will then move into confidential session.

Motion held.

18. **Staffing matters:** The resignation of the Clerk was noted.

19. **Councillor update:** Not required.

Date of the next meeting: 11th March 2024 @ 8pm

The meeting was declared closed at 9:54pm.

Signed as a true and accurate record by the Chair of the Council:

Chair:

Date: